

Clan MacTavish USA Inc.

Privacy Policy

Clan MacTavish (Clan) respects its member's privacy. Across our Clan, around the world, we will only collect, store and use your information for defined purposes. We use your information to support and enhance our relationship with you, for example, to process your membership, share Clan news and provide service to you. We do not sell your personal information. We only share your personal data outside the Clan with your consent, as required by law or to protect the Clan, its members or the public, or with companies that help the Clan fulfill its obligations with you, and then only with partners who share the Clan's commitment to protecting your privacy and data. At any time you may contact the Clan with any privacy questions or concerns you may have. You also may ask at any time to see the personal data you have given us and request correction or deletion. We strive to protect the security of your personal data by use of appropriate measures and processes.

Use of Personal Data

Collection of personal data will be relevant to the purposes for which they are used, for example, the mailing of newsletters and dues invoices, to contact members for state and regional activities, and to inform members of any activity the Clan deems relevant to its purpose. Personal data will be used only for purposes specified at the time of collection, and the data should not be otherwise disclosed without the consent of the member or other legal authority. From time to time the use of personal data may change as the administrative needs of the Clan evolve but, the safeguard of personal data will remain consistent with the intent of this policy.

Access of Personal Data

The Clan limits access of member's personal data to those who specifically need it to conduct their duties as defined by their position within the Clan, for example, the Chief will have access to all members data, a Commissioner will have contact data of those members within their region, the Clan Secretary will have contact data for all members, and the Membership Secretary will have all data for all members.

All companies doing business with us that require personal data, such as mailing lists, must share our commitment to protecting member's privacy and data.

Security of Personal Data

All personal data will be protected by reasonable security safeguards against such risks as loss, unauthorized access, destruction, use, modification or disclosure. Data stored in electronic devices, such as computers, shall have reasonable safeguards against

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unauthorized access. All record keepers will be accountable for complying with this Privacy Policy. Any who violate these principles are subject to disciplinary action, up to and including dismissal.

I _____, representing _____
(Please print your name) (Company or Office)

have read, understand and agree to comply with the above Privacy Policy.

Signed _____, Date _____